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MINUTE BOOK IV
(With Index).

July 10, 1939 - April 26, 1943

MURRAY STATE TEACHERS COLLEGE

MINUTE BOOK IV

July 10, 1939 - April 26, 1943

MEMBERS OF BOARD OF REGENTS

Supt. Harry W. Peters, Chairman	Jan. 1, 1936 - Dec. 31, 1939
Dr. C. E. Crume	Feb. 17, 1936 -
Mr. T. O. Turner	Sept. 21, 1936 - May 7, 1940
Mr. Joe Rogers	Sept. 21, 1936 - May 7, 1940
Judge Charles Ferguson	Sept. 21, 1936 -
Supt. John W. Brooker, Chairman	Jan. 1, 1940 -
Mr. Claude Winslow (1930-32)	May 7, 1940 -
Mr. George Hart	May 7, 1940 -

OFFICERS

Mr. T. O. Turner, Vice Chairman	Sept. 21, 1936 - May 7, 1940
Judge Charles Ferguson, Vice Chrm.	May 7, 1940 -
Miss Alice Keys, Secretary	Sept. 21, 1936 -
Miss Alice Keys, Treasurer	Jan. 15, 1937 -

PRESIDENT

Dr. James H. Richmond	Jan. 1, 1936 - July 24, 1945
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MINUTE BOOK IV

MINUTES OF BOARD OF REGENTS

MURRAY STATE TEACHERS COLLEGE

July 10, 1939.

The Board of Regents of Murray State Teachers College met in regular quarterly session, in the office of the President, at 10:00 A. M. Monday, July 10, 1939. Dr. C. E. Crume, Judge Chas. Ferguson, Mr. Joe Rogers and Senator T. O. Turner were present. In the absence of Chairman H. W. Peters, Vice Chairman T. O. Turner presided.

President's Report

Dr. James H. Richmond submitted and read his report as President, copies of which were distributed to the members of the Board, as follows:

PRESIDENT'S REPORT

July 10, 1939

Honorable Board of Regents
Murray State Teachers College
Murray, Kentucky.

Gentlemen:

I am submitting the following items for your information and consideration:

- I. Approval of the Minutes of the Board of Regents for the meeting held on June 1, 1939
- II. Report of the Committee on Entrance, Credits, Certification and Graduation
- III. Leave of Absence for Mr. W. J. Caplinger

Mr. W. J. Caplinger has requested a leave of absence from his duties as Director of the Training School during the second term of the summer session, beginning July 17 and continuing through August 18, 1939, in order that he may rest. I have granted Mr. Caplinger's request.

IV. Recommendations

a. Additional Summer Faculty

1. Mrs. F. P. Inglis, in addition to her regular work at the Training School, has been assigned Miss Carrie Allison's classes in the Health and Physical Education Department during the second term of the summer school, while Miss Allison is on leave of absence, beginning July 17 and continuing through August 18, 1939. For this service Mrs. Inglis will receive \$100.80 in addition to the salary already approved for her.

2. Miss Louise Davis has been employed to teach in the Department of Languages and Literature during Miss Hollowell's absence, from June 12 through August 18, 1939, at a salary of \$250.00 for the entire ten-weeks' service.
 3. Mr. Ed Filbeck has been employed in the Training School in order to take care of the large summer school enrollment, and he will also be assigned to teach certain additional classes during the time that Mr. J. C. Thurman is away on leave of absence. Mr. Filbeck's services began June 12, 1939 and will continue through August 18, 1939, and he will receive a salary of \$220.00 for the entire ten-weeks' period.
 4. Miss Kathryn Whitnell has been employed in the Home Economics Department, beginning July 1, 1939 and continuing through August 18, 1939, at a salary of \$155.00 for the entire period. Miss Whitnell was employed to fill the vacancy caused by the resignation of Miss Evelyn Slater.
 5. Mr. Flavius Wyman has been employed in the Chemistry Department to teach during the absence of Mr. W. E. Blackburn, from June 12, 1939 through August 3, 1939, at a salary of \$200.00 for the entire period.
- b. Mr. A. Carman was elected Head of the Department of Agriculture on April 7, 1939 at an annual salary of \$3,000.00. In order to meet an arbitrary ruling of the Southern Association of Colleges and Secondary Schools with reference to the payment of faculty salaries, it is necessary to pay Mr. Carman a salary of \$3,000.00 for a nine-months' period: I am recommending, therefore, that Mr. A. Carman's salary be increased \$200.00, making his total salary \$3,200.00 on an annual basis, and at the same time meeting this Southern Association regulation. Moreover, it is bad psychology to have a teacher teaching all summer without any compensation. This increase is also justified because of the fact that in the performance of his official duties, it is necessary for Mr. Carman continually to make numerous daily trips from the campus to the college farm.
- c. Mr. William D. Lewis
- Because of the resignation of Dr. Geo. C. Poret, it is necessary that another teacher be employed in the Department of Education. I am recommending, therefore, that Mr. William D. Lewis be elected a member of the faculty, beginning September 18, 1939 and continuing through May 31, 1940, and that his salary be paid on the basis of \$2,700.00 per annum. Mr. Lewis will receive his Doctor's degree from George Peabody College at the close of the present summer session.
- d. The Office of Dean

V. Mr. T. H. Stokes' Letter Concerning Exchange of Bonds Filed as Security by the Peoples Savings Bank

VI. Approval of Bookstore Contract

VII. Classification of Faculty as of 1938-39 and 1939-40

On April 7, 1939, authority was given to me to reclassify the faculty for the fiscal year 1938-39, due to the arbitrary requirement of the Southern Association. I am submitting for your approval the classification of the faculty for the fiscal year 1938-39 and also for the fiscal year of 1939-40.

VIII. Loan and Grant from Federal Government for Construction of New Men's Dormitory and Extension of Wells Hall

In a recent telephone conversation with me, Congressman N. J. Gregory stated that he was very doubtful about the passage in Congress of the bill appropriating funds which would be available for a loan and grant for the construction of a new Men's Dormitory and the extension of Wells Hall. I regret that our plans in connection with this proposed construction will likely be thus delayed.

IX. Watchman

X. Date of Next Meeting of Board

XI. Year's Attendance

The school year closing June 30, 1939 was marked by a substantial increase in attendance, approximately 30%. The college enrollment for the first semester was 902, for the second semester 1,028, and the summer school enrollment to date is 595. The average enrollment, using thirty-six weeks as the basis for calculations, was 1,152.25. One thousand five hundred sixty-five individual college students enrolled during the fiscal year just closed. One hundred twenty four degrees were conferred during this fiscal year.

In the training school, 418 students enrolled for the first semester, 437 for the second semester and 215 for the summer school. On a thirty-six weeks' basis, the average enrollment in the training school for the year was 535 students.

On July 17, we will enroll students for the second half of the summer school. We know of one group of 65 that will enroll for this period, and we have reason to expect a total increase of approximately 100. This will make the total enrollment for the summer school approximately 700.

The steady increase in enrollment from month to month and year to year, enrollments secured without any high-pressure solicitation practices, is most encouraging. It reveals to us the fact that more and more people in our area are turning to Murray for college services.

In this report, to avoid duplication, I have not called to the attention of the Board certain

matters that are allocated to the Business Manager, such as the farm, NYA projects, Student Loan Fund, heating plant, financial report, improvements, etc. These Mr. Broach will give in a separate report. It is understood, however, that these matters have been discussed with me and I have authorized his recommendations.

The fiscal year of 1938-39 not only reveals a substantial growth in enrollment, but has been a most excellent year from every college standpoint. The average scholarship of the student body increased over that of last year just as that of the previous year showed increase over the year preceding. Last year, 14% of the students for the first semester and 17% for the second were on the honor roll. This year, 16% of the students were on the honor roll for the first semester and 19% for the second. Constructive extra-curricular activities have been interesting and diversified. This has been true with Music, Journalism, Athletics, Student Clubs and Fraternities, and particularly true of Dramatics. In my judgment, the best dramatic program provided by any college in Kentucky was that found on our campus. Since last year, a number of honor fraternities have been established. The last and possibly the most important of these established was the nationally recognized educational fraternity, Kappa Delta Pi. The right to establish such a fraternity is based upon the quality of educational service offered in the college.

Problems of discipline have given us little concern. In my judgment, both the morale and the morals of the institution are steadily improving. This excellent morale is not only reflected in the student body, but is to be noted in the faculty as well. As I recently stated at chapel, I feel that this year, the year just closed, has been the happiest and, I believe, the most profitable one of my professional life.

Of course, the budget was balanced, and I have the honor and pleasure of reporting to you that this institution is in good condition, both internally and externally. Many things need to be done, and as rapidly as we can get to them, provided the money is available, they will be done.

Respectfully submitted,

James H. Richmond
President

JHR:TB

Approval of Minutes

Motion was made by Judge Ferguson that the Minutes of the Board of Regents for the meeting held on June 1, 1939 be approved and signed. This motion was seconded by Dr. Crume and was unanimously carried.

Purchase of Bull with Cooperation of Murray Milk Products Company

At the request of the President, Mr. R. E. Broach, Business Manager, came before the Board and reported the progress made on the recommendation of Mr. A. Carman, Head of the Department of Agriculture, with reference to the purchase of the registered bull, Design Forward 381088, from W. F. Jones & Sons, Yorkville, Tennessee, at a cost of \$200.00, 100.00 of said amount to be paid by Murray Milk Products Company, Murray, Kentucky, with the understanding that when this amount has been repaid to the Murray Milk Products Company out of service fees, in accordance with the agreement as outlined in the letter of June 30, 1939 from the said company to Mr. A. Carman, the college will be the sole owner of the bull. Mr. Broach stated that it was the recommendation of both Mr. Carman and himself that the purchase of this bull on the terms set forth in the foregoing report be authorized.

Motion was made by Mr. Rogers that the Board of Regents accept the proposition, submitted by the Head of the Department of Agriculture, through the Business Manager, for the purchase of the bull in accordance with the recommendation presented. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Employment of Additional Summer Faculty Approved

Motion was made by Dr. Crume that the Board of Regents ratify the action of the President in the employment of additional members of the summer faculty as reported by him. This motion was seconded by Judge Ferguson, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Salary of Mr. A. Carman Increased

Motion was made by Mr. Rogers that the salary of Mr. A. Carman be increased to \$3,200.00 per year for the current year. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Mr. William D. Lewis Elected Member Faculty

Motion was made by Mr. Rogers that Mr. William D. Lewis be elected a member of the faculty, in accordance with the recommendation of the President, beginning September 18, 1939 and continuing through May 31, 1940, at a salary of \$2,700.00 per annum. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Peoples Savings Bank's Request To Exchange Bonds Filed as Depository's Security

Motion was made by Judge Ferguson that the Board of Regents permit the Peoples Savings Bank to withdraw the five \$1,000.00 Interim Certificates of United States of

America, United States Housing Authority, filed as depository's security, and substitute \$5,000.00 of Kentucky State Warrants for same. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Approval of Bookstore Contract

The contract with Mr. Lee Clark for the operation of the college bookstore for another year, on the same terms as last year, was presented for approval.

Motion was made by Judge Ferguson that the Board approve the contract with Lee Clark, as presented, for the operation of the college bookstore for another year. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Classification of Faculty as of 1938-39 and 1939-40

The reclassification of the faculty for the year 1938-39 and the classification of the faculty for 1939-40 were presented by Dr. Richmond, as follows:

CLASSIFICATION OF FACULTY

July 1, 1938 -- June 30, 1939

Professors

A. Carman
A. M. Wolfson
G. T. Hicks
W. E. Derryberry
M. G. Carman
Price Doyle
Chas. Hire
C. S. Lowry

Associate Professors

G. B. Pennebaker
Floy Robbins
Roy Stewart
W. J. Caplinger

Assistant Professors

E. B. Howton
G. C. Poret
Fred Shultz
W. M. Caudill
Carlisle Cutchin
F. D. Mellen
William H. Fox
W. E. Blackburn
R. A. Johnston
A. F. Yancey
G. C. Ashcraft
W. J. Gibson
James W. Moore

Instructors

Mary Ed Hall
Liza Spann
Fred Gingles
L. C. Fowler
G. A. Murphey
Nellie May Wyman
Carrie Allison
John Miller
Evelyn Slater
Ruth Sexton
Rose Mary Codell
Beatrice Frye
Lillian Hollowell
L. J. Hortin
Nadine Overall
Jane Haselden
Evelyn Linn
Joseph N. Garton
Daisy Hinkle
F. P. Inglis
C. R. McGavern
Leslie R. Putnam
Helen Thornton
Ruth Hepburn
Rue L. Beale
Mayrell Johnson
Verna Goode
Ellison L. Brown

CLASSIFICATION OF FACULTY

July 1, 1939 -- June 30, 1940

Professors

A. Carman
A. M. Wolfson
G. T. Hicks
W. E. Derryberry
M. G. Carman
Price Doyle
Chas. Hire
C. S. Lowry

Associate Professors

G. B. Pennebaker
Floy Robbins
Roy Stewart
F. C. Pogue
W. J. Caplinger
W. M. Caudill
F. D. Mellen

Assistant Professors

E. B. Howton
Mary Ed Hall
Liza Spann
Fred Gingles
William D. Lewis
Fred Shultz
Nellie May Wyman
Carrie Allison
Carlisle Cutchin
John Miller
James W. Moore
Ruth Sexton

Assistant Professors (Con.)

Beatrice Frye
Lillian Hollowell
Nadine Overall
Jane Haselden
Evelyn Linn
William H. Fox
F. P. Inglis
Leslie R. Putnam
W. E. Blackburn
R. A. Johnston
A. F. Yancey
G. C. Ashcraft
Rue L. Beale
W. J. Gibson

Instructors

L. C. Fowler
G. A. Murphey
Rose Mary Codell
Joseph N. Garton
Daisy Hinkle
C. R. McGavern
Helen Thornton
Ruth Hepburn
Mayrell Johnson
Ellison L. Brown
Verna Goode
Caroline Wingo
L. J. Hortin

Watchman R. T. Parker Reemployed for Indeterminate Period

Dr. Richmond recommended that the employment of Mr. R. T. Parker as watchman be continued for an indeterminate period of time, not to extend beyond the end of the present fiscal year, on the same salary basis that he is now being paid.

Motion was made by Mr. Rogers that the Board retain Mr. R. T. Parker as watchman at his present monthly salary, \$83.33, in accordance with the President's recommendation. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Report of the Business Manager

Mr. R. E. Broach submitted to the Board of Regents his report as Business Manager, as follows:

July 10, 1939

Dr. James H. Richmond, President
Members of Board of Regents
Murray State Teachers College
Murray, Kentucky

Gentlemen:.....

The attached report of the Thomas P. Norris Student Loan Fund is self explanatory. Page 1 is the regular

quarterly report for the quarter ending June 30, 1939.
Page 2 is a summary of collections on principal of notes
and loans made since I was made custodian of this fund.

Very truly yours,

(Signed) R. E. Broach
R. E. Broach Custodian
NORRIS STUDENT LOAN FUND

REB:OW

REPORT OF NORRIS STUDENT LOAN FUND
FOR QUARTER ENDING JUNE 30, 1939

CASH FOR QUARTER

Receipts:

Cash on hand April 1, 1939	\$	722.00
Cash collected on principal of notes ...	\$1,009.65	
Cash collected on interest on notes	73.40	1,083.05
Total receipts	\$1,805.05	

Expenditures:

Loans to students	\$	647.75
Fees and board for Norris Heirs	93.25	
Expenses (Mrs. Sledd working on collections)	71.75	812.75
Balance cash on hand June 30, 1939	\$	992.30
Bank balance June 30, 1939		
Bank of Murray	\$705.68	
Less: checks out	78.50	\$627.18
Peoples Bank		365.12
		<u>\$992.30</u>

NOTES RECEIVABLE FOR QUARTER

Notes on April 1, 1939	\$19,075.83
Loans made during quarter	647.75
	<u>\$19,723.58</u>
Amount collected on principal of notes during quarter	1,009.65
Notes on hand June 30, 1939	<u>\$18,713.93</u>

(Signed) R. E. Broach
Custodian

SUMMARY OF NORRIS STUDENT LOAN FUND
FROM DATE RECEIVED BY R. E. BROACH,
NOVEMBER 28, 1934 THROUGH JUNE 30, 1939

Amount of notes received from T. H. Stokes November 28, 1934	\$22,498.55
Amount collected on principal of notes	12,171.37
	<u>\$10,327.18</u>
Notes cancelled by Board of Regents (Board Minutes, page 335 meeting of April 11, 1938)	965.00
	<u>\$ 9,362.18</u>
Loans made to students	9,351.75
Total notes on hand June 30, 1939	<u>\$18,713.93</u>

July 10, 1939

Dr. James H. Richmond, President
Board of Regents
Murray State Teachers College

Gentlemen:

I submit the following report for your information and for such advice and action as you deem necessary to take.

FINANCIAL REPORT FOR THE FISCAL YEAR 1938-39

I attach hereto Exhibit A, an approximate report with explanatory notes.

FARM REPORT

I attach hereto Exhibit B, report of expenditures for maintenance and operating the farm and receipts for the fiscal year to June 1, 1939. I also attach two letters concerning the purchase of a bull.

P. W. A. FINANCIAL REPORT

I attach hereto Exhibit C, report of the P. W. A. accounts. This report is self-explanatory.

NYA PROJECTS

Nice progress is being made on the NYA projects. The House Residential Project has 56 girls in college to date. There are 35 boys on the Farm Project and 21 boys on the Stadium Project.

The prospects of securing students to work on these projects for the fall semester are very promising. Indications now are that we will have more than one hundred additional students on these projects during the fall semester.

The Stadium Project has been moving rather slowly but we have promise from the NYA authorities at Louisville of an increase in the number on the work in order that the fence may be completed in time for fall use.

HEATING PLANT

No definite action has been taken concerning an additional appropriation to complete the heating plant. However, I have discussed this question with the Governor and Mr. Peterson, of the Division of Accounts and Control, and am practically assured that we will receive an additional allotment of \$15,000.00 out of the Governor's special fund to complete the heating plant and put it in perfect condition.

LIGHT CONTRACT

I attach hereto copies of the Light Contract. This contract was signed by the General Manager of the Kentucky-Tennessee Light and Power Company and is dated May 15, 1936. On June 30, 1939, I was notified that the president had authorized that this contract was void. After making a visit to Bowling Green and discussing it with the president in person, he still refuses to carry out the contract because he feels that there will not be enough energy used to justify his company to go to that expense. I would like

to have the advice of the President and the Board of Regents as to how to handle this contract.

IMPROVEMENTS NEEDED

1. Roof on girls' dormitory is in bad condition. A complete new cap with hot asphalt will improve it considerably and it will probably last two or three years. The bad condition of this roof has caused considerable damage to the plaster on the interior of the building. This damage will be repaired between the summer and fall semester.

2. Painting the Interior of Buildings. I recommend that the kitchen and dining rooms be painted between the summer and fall semester. I would not recommend any other inside painting unless it is some of the concrete halls and the fixtures in the toilets, all of which should be done.

3. Painting the Outside of Buildings. I recommend the painting of the men's dormitory, the auditorium and the training school. It will take approximately 75 gallons of paint. My idea is not to contract this work but to employ about four or five painters and work them by the hour under the supervision of Mr. Gardner or Mr. Strader, our campus improvement men.

4. Many minor improvements are being made from time to time as the demand arises.

Respectfully submitted,

R. E. Broach, Business Manager
MURRAY STATE TEACHERS COLLEGE

REB:OW

EXHIBIT A

Item I
State Appropriation - Maintenance & Operation 1938-39

Amount of appropriation	\$219,400.00
Expenditures for 1938-39 from appropriation ..	<u>219,399.41</u>
Balance	\$.59

(This balance will revert to the State General Fund on Sept. 30, 1939)

Item II
State Appropriation - Capital Outlay for 1938-39

Amount of appropriation	\$ 37,500.00
Expenditures for 1938-39 from appropriation ..	<u>37,500.00</u>
Balance	\$000,000.00

Item III
Revolving Fund Account for 1938-39

Amount deposited with State Treasurer from July 1, 1938-June 30, 1939	\$138,916.01
Balance in 1937-38 Account credited to 1938-39 Account	<u>828.56</u>
Total in Revolving Fund Account for 1938-39 Fiscal Year	\$139,744.57
Expenditures during 1938-39 Fiscal Year	<u>139,269.01</u>
Balance in Revolving Fund on June 30, 1939 ...	\$ 475.56

(This balance will revert to our Revolving Fund Account for 1939-40 on Sept. 30, 1939)

Note:

Item I - State Appropriation.

This account shows a balance of fifty-nine cents (59¢). This amount will revert to the State General Fund. This is only an approximate report because some purchase requisitions have not been completed and the account closed in the office of the Division of Accounts and Control.

I am confident not much change will be made unless it is in the cost of printing the catalogue. This item could not be exact, but I believe the estimate given is sufficient to cover final cost.

Item II - State Appropriation - Capital Outlay for 1938-39

These are exact figures as this account is closed.

Item III - Revolving Fund Account

This part of the report is also approximate because some purchase requisitions have not been completed and the account closed in the office of the Division of Accounts and Control, but little change, if any, will be made in these figures. Any change that may be made will not cause a loss to the college because the balance in this account will be carried over to the 1939-40 Revolving Fund Account.

The budget has been very limited throughout the year but due to the increased enrollment this summer, approximately 200 more than estimated in the budget, we closed the year with a small balance in the Revolving Fund Account.

As soon as the Department of Finance closes its account for 1938-39 on our institution, an exact report will be furnished the members of the Board which will be placed on record. This approximate report is just for your information.

EXHIBIT B

FARM REPORT - TO JUNE 1, 1939

Expenditures for maintenance and operating of farm to June 1, 1939	\$4,521.90
Receipts from farm products to June 1, 1939	<u>2,344.99</u>
Expenditures for maintenance and operating above receipts	\$2,176.91

Notes:

This report is not so bad as it seems. We started with nothing and to date we have a fairly well equipped farm and dairy equipment to operate with fair satisfaction. The farm is about two-thirds fenced and we have two good barns. Repair on the tenant house has been made and all the buildings are in good condition. Receipts from the farm this year have been larger than my estimate last year. The crops at present are looking good. The dairy is furnishing more milk than the college can use this summer.

To the present date, items of equipment purchased for the farm have been reported from time to time as the purchases have been made.

EXHIBIT CP. W. A. Accounts. Docket No. Ky-1062-R

Construction Account. Balance on deposit \$ 400.00
 Interest & Bond Retirement Account. Balance on
 deposit 4,490.00
 Building Revenue Fund. Balance on deposit ... 9,725.73

(These accounts are in good condition to meet the bonds that come due this year, pay interest, and operating expenses on this project.)

Report of Thomas P. Norris Fund Received

Dr. Richmond recommended that a motion be made to receive and file the report on the Thomas P. Norris Student Loan Fund.

Motion was made by Judge Ferguson that the Thomas P. Norris Student Loan Fund report be received and filed. This motion was seconded by Dr. Crume and was carried unanimously.

Kentucky-Tennessee Light & Power Company Contract

Dr. Richmond suggested that a motion be made and passed authorizing the President and the Business Manager to take up with the Public Service Commission the matter of the contract with the Kentucky-Tennessee Light & Power Company, for assistance in forcing this company to live up to the terms of its agreement.

Motion was made by Judge Ferguson that the Board of Regents authorize the President and the Business Manager to take up the matter of the contract made with the Kentucky-Tennessee Light & Power Company, with the Public Service Commission, with the idea of enforcing the contract made by this company. This motion was seconded by Mr. Rogers, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Report of Committee on Entrance, Credits, Certification and Graduation

Dr. Richmond presented the report of the Committee on Entrance, Credits, Certification and Graduation, and recommended its approval, as follows:

July 10, 1939

To the Board of Regents
 Murray State Teachers College

Gentlemen:

As per the duties assigned to the Committee on Entrance, Credits, Certification, and Graduation we report as follows:

We recommend that the Standard Certificate of the person named below be renewed for life, as she has taught successfully for three years since her certificate was issued and has fulfilled all other requirements as set forth in the law.

Cook, Artie (Mrs. W. A. Smith)

Very truly yours,

Cleo Gillis Hester G. T. Hicks
 Everett Derryberry Floy Robbins
 A. M. Wolfson

Motion was made by Judge Ferguson that the Board approve the recommendation of the Committee and of the President and renew the certificate in accordance therewith. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Watchmen or Peace Officers Commissioned by the Governor

At the request of Dr. Richmond, Mr. R. E. Broach called to the attention of the Board the fact that, in accordance with the provisions of a law passed by the 1938 General Assembly, it is necessary that watchmen or peace officers serving on the college campus be appointed and commissioned as peace officers by the Governor of the State. Dr. Richmond then reported that the necessary forms had been secured for filing applications for our watchmen in compliance with this law.

Mr. William G. Nash Elected Dean, and Granted Leave of Absence To Secure Doctor's Degree

President Richmond recommended that Mr. William G. Nash, of Georgetown, Kentucky, be elected Dean of this college for a period of four years, and, upon his request, be given a leave of absence to complete his work for the Doctor's degree, and that he secure that degree before assuming active duties as Dean, the time limit not to exceed September 15, 1940; and Dr. Richmond further recommended that Mr. Nash's salary be not less than \$4,000.00 per year, when he assumes the deanship, reserving the privilege of modifying that recommendation if circumstances at that time warrant it.

Motion was made by Judge Ferguson that the Board accept the recommendation of the President, and elect Mr. William G. Nash to the office of Dean of Murray State Teachers College for a period of four years, and grant him a leave of absence in order that he may complete the work necessary to secure his Doctor's degree before assuming his duties, the time limit for which not to extend beyond September 15, 1940, and that he be paid a salary of not less than \$4,000.00 per calendar year. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Next Meeting of the Board of Regents

Dr. Richmond suggested that when the Board is ready to adjourn this meeting, it adjourn to meet again at 11:00 A. M. on Thursday, August 17, 1939.

Salary of Dr. James H. Richmond, President, Increased

Mr. Rogers called attention to the fact that the President had not been reelected and he asked that this matter be given consideration at this meeting of the Board of Regents, at which time Dr. Richmond requested the privilege of withdrawing from the meeting.

After Dr. Richmond was excused, motion was made by Mr. Rogers that the salary of James H. Richmond, President, be increased \$1,041.66 for the remaining portion of the present calendar year, beginning August 1, 1939, said increase to be paid out of the Revolving Fund in equal monthly installments. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Dr. James H. Richmond Reelected President

Motion was made by Judge Ferguson that James H. Richmond be reelected President of Murray State Teachers College for another term of four years, beginning January 1, 1940, at a salary of \$7,500.00 per year, \$5,000.00 to be paid out of the State Fund and the remaining portion to be paid out of the Revolving Fund or such other funds as the college may have, said salary to be paid in monthly installments. This motion was seconded by Dr. Crume, and the roll was called on its adoption with the following result: Dr. Crume, aye; Judge Ferguson, aye; Mr. Rogers, aye; Senator Turner, aye.

Dr. Richmond was called back into the meeting and advised of the action of the Board of Regents, at which time he personally accepted the presidency of Murray State Teachers College for another term of four years and expressed his appreciation for the increase in salary.

Adjournment

Motion was made by Mr. Rogers that the Board adjourn to meet again at 11:00 A. M. Thursday, August 17, 1939. This motion was seconded by Judge Ferguson and was carried unanimously.

Senator Turner Alice Keys
Chairman Secretary